

REPORT TO: EDUCATION & SOCIAL SERVICES COMMITTEE 13 FEBRUARY 2008

SUBJECT: COMMUNITY SERVICES SERVICE DEVELOPMENT & IMPROVEMENT PLAN 2007- 08, MONITORING REPORT, THIRD QUARTER, OCTOBER – DECEMBER 2007

BY: DIRECTOR OF COMMUNITY SERVICES

1. REASON FOR REPORT

- 1.1 The Committee is invited to scrutinise the Department's performance against the Service Development & Improvement Plan 2007-08 for the quarter, 1st October to 31st December 2007, as detailed in **APPENDIX 1** to the report.
- 1.2 This report is submitted to Committee in terms of Section D (23) of the Council's Administrative Scheme relating to the exercise of the function of the Council as Social Work Authority under the Social Work (Scotland) Act 1968.

2. RECOMMENDATION

- 2.1 **It is recommended that the Committee scrutinise the performance against the Service Development & Improvement Plan 2007-08 contained within APPENDIX 1.**

3. BACKGROUND

- 3.1 The Community Services Committee approved the Service Development & Improvement Plan 2007-08 at its meeting in April 2007.
- 3.2 **APPENDIX 1** details the progress of the Department against cross-divisional, community care and children and families priorities for the period July – October 2007. The Housing priorities will be reported to Policy Committee in February 2008. Committee are asked to note the following:
 - 3.2.1 Cross-divisional:
Priority 1.5 Review and develop departmental computer systems to meet current and anticipated service needs: A project plan has been agreed for initial implementation of new software by 31/8/08. Business processes are being reviewed to meet service needs and the requirements of the SWIA report.
 - 3.2.2 Community Care:
Priority 3.1 Developing Planned Care & Unscheduled/ Emergency Care: meeting was held on the 30th of November to discuss developing a range and capacity plan. A written response is currently awaited from the Joint Improvement Team. Work is currently underway to develop a facility to

accommodate Learning Disability clients. Accommodation has been purchased and service in process of being tendered. The aim for opening is summer 2008.

Priority 3.4 Addressing Inequalities: There has been a delay in putting out a draft due to staff sickness. Draft to be submitted to Education & Social Services committee on 9th of April 2008.

Priority 3.5 Improving Workforce, Standards & Infrastructure: Themed areas identified December 2007 to progress. Aim for integrated training plan for these themes March 2008. Currently care management training is underway. Adult and child protection training on-going. Plan to link with the work to review the extended local Partnership Agreement.

3.2.3 Children & Families:

Priority 4.2 Promoted Integrated Working: Action plan developed and being taking forward. Implementation planned for Summer 2008.

Priority 4.3 Improving Performance Management: Management briefings have been taken place. The need for additional training has been identified and will be addressed in quarter 4.

Priority 4.4 Strengthening Public Protection Arrangements: Awaiting approval of Plan by Justice Department.

3.2.4 The committee is asked to approve the proposed changes in target dates for the following:

Priority	Original Target Date	New Target Date
1.1.5	31/03/2008	31/08/08
3.1.1	31/03/2008	Pending confirmation date
3.1.2	31/10/2007	Pending confirmation date
3.1.4	31/03/2008	Summer 2008
3.2.1	31/01/2008	Pending confirmation date
3.3.2	31/03/2008	Pending confirmation date
3.4.4	30/11/2007	9/04/08
3.4.5	31/03/2008	March 2008
3.5.1	30/06/2007	March 2008
4.2.2	31/12/2007	Summer 2008
4.4.3	30/09/2007	Pending confirmation date

4. **SUMMARY OF IMPLICATIONS**

(a) **Corporate Development Plan/Community Plan/Service Improvement Plan**

This report is in line with the Working Principles – Delivering the Plan, objective number 5, Accountable to the Public, within the Corporate Plan.

(b) Policy and Legal

This report covers the local reporting requirements for monitoring the Service Development & Improvement Plan.

(c) Resources (Financial, Risks, Staffing and Property)

None

(d) Consultations

Consultation has taken place with the Head of Community Care, Acting Head of Children & Families and the Service Manager (Criminal Justice) who are in agreement with information set out in **APPENDIX 1**.

5. CONCLUSION

- 5.1 It is recommended that the Committee scrutinise the performance against the Service Development & Improvement Plan 2007-08 contained within APPENDIX 1.

Author of Report: Gavin McClafferty, Research & Information Officer

Background Papers: Held by Author

Ref:

Signature: _____